

DID YOU KNOW? Our online ordering is fast and gives you an instant price quote!

Color Laser Order Form

New Customer? How did you hear of IMAGERS? _____

Company _____

Contact _____

Address _____

Suite/Room _____

City _____ State _____ Zip _____

Phone _____ Ext. _____

Fax _____ Night/Cell _____

Email _____

Fed Ex: Priority Standard Econ. (2-day) Saturday

Local Courier: Normal Rush

Customer Pickup

Other/Special: See attached See special instruction section

Job Deadline

RECEIVED
at Imagers _____
Date/Time _____

DEADLINE
(due in hand) _____
Date/Time _____

Platform and Software

Mac Windows

Application/Software _____ Version _____

IMAGERS® www.imagers.com

1575 Northside Drive, Bldg. 400 Suite 490 Atlanta, GA 30318
Voice 800-232-5411 404-351-5800 Fax 404-351-9020

Payment Info

Imagers Account

AMEX Visa MasterCard Discover

Card # _____

Name _____ Exp. date _____

Optional Info

P.O. Number _____ Job Ref. _____

Special Instructions/FileNames

Please use our separate order forms for Posters, Film Imaging, or Indigo/Heidelberg digital press.

Turnaround is on-demand, depending on job size. Call for verification on rush jobs, large orders, or bindery services.

Color Laser Services \$15 minimum

Originals Provided in: a single output file multiple output files (additional charges may apply)

Single-Sided Color Lasers: _____ Each of _____ = Total _____
Paper Size: 8.5x11 11x17 12x18
Paper Type: 28 lb. (Standard, not avail. 12x18) 100 lb. C2 Silk Text
 32 lb. 100 lb. C2 Gloss Text
 80 lb. Cover 100 lb. Cover
 80 lb. C2 Gloss Cover 10 pt. C1 Super Gloss Cover
 CD Label (must use our template) 12 pt. C1 Super Gloss Cover

Double-Sided Color Lasers: _____ Each of _____ = Total _____
of sets total # of double-sided pgs total # of finished pages
Paper Size: 8.5x11 11x17 12x18
Paper Type: 32 lb. (Standard) 100 lb. C2 Silk Text
 80 lb. Cover 100 lb. C2 Gloss Text
 80 lb. C2 Gloss Cover 10 pt. C1 Super Gloss Cover

Bindery Turnaround & cost must be confirmed

NOTE: A dummy or "go-by" must be supplied.

Trim (manual crop marks required) Plasti-Coil Bind w/ Clear Cover/Black Back
 Score Plasti-Coil Bind
 C-Fold 1 Hole Drill
 Tri-Fold 3 Hole Drill
 Saddlestitch Single Corner Staple
 Other _____ Wire-O Bind

Laminating and Mounting options available. Call for details.

Rush Jobs Require Confirmation...Call Us!

If problem occurs with job: _____ (Changes Deadline)
 Stop/call: _____
 Solve at additional cost. Don't exceed \$ _____

Please provide all requested information. Incorrect or incomplete info will delay the processing of your order.

Minimum Order \$15.00 for laser services, bindery by quote

SIGNATURE REQUIRED TO PRODUCE JOB - Sign Below to Accept

I have the legal right or license that authorizes the requested reproduction. Imagers may rely on this statement in performing the submitted job.

By submitting your order, you agree to be legally bound by all of Imagers terms and conditions (as stated in our General Guidelines).

I authorize the work specified on this order and guarantee payment upon job completion or within the terms of your payment policies.

Signature _____ Date _____